



AMERICAN COUNCIL  
OF ACADEMIC PLASTIC SURGEONS

**Interim Business Meeting  
Saturday, September 24, 2016  
11:45 am – 1:15 pm  
Los Angeles Convention Center, Room 515AB  
Los Angeles, California**

**MINUTES**

1. **Call to Order:**

Dr. Scott Hultman, President, called the meeting to order at 11:50 AM and welcomed all members present to the 2016 Interim Business Meeting of the American Council of Academic Plastic Surgeons (ACAPS).

**Attendance:**

Please see attached list for members in attendance.

**Approval of Annual Business Meeting Minutes of May 19, 2016**

Dr. Hultman reminded those present that the Minutes and Attendee List of the last Member Business Meeting in New York on May 19, 2016, had been circulated to the Membership via the ACAPS *Newsletter*.

**VOTED** to approve the Minutes of the May 19, 2016, Annual Business Meeting as summarized in the *Newsletter*.

2. **Representative Reports**

A. American Board of Plastic Surgeons

Dr. Keith Brandt, Executive Director of the American Board of Plastic Surgeons, thanked Dr. Barry Noone for his many years of service to the Board and announced the new Chair, Dr. Donald Mackay, Chair-Elect, Dr. Joseph Serletti, and Vice Chair, Dr. Joseph Losee. Dr. Brandt reported that candidate case books can now be uploaded online. He reviewed the reapplication and admissibility policies as well as the written and oral exam passing rates. He also reported that July 1, 2015, was the last date to match into a combined program and July 1, 2018, is the last date to start in an independent plastic surgery residency. He reviewed the Single Accreditation System and the Board's policy regarding AOA programs transitioning to ACGME programs. He clarified that research weeks are not a substitute for maternity or sick leave. He also reported that the Board will start reporting all Board actions and license restrictions. In addition he reported new designations for plastic surgery resident years. Additionally, Dr. Brandt reported that the total ABPS certificates to date total 8,679 with 6300 Active, 1203 Retired and 962 Deceased.

B. ACGME / RRC

Dr. Robert Weber, the new Chair of the RRC, reported two new members of the Review Committee were Joe Losee and Sheri Slezak and if anyone is interested in joining to contact him as they still need two more members. He reported that there are currently 66 independent accredited programs and 63 integrated accredited programs, 10 craniofacial and

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16 hand. He reviewed program requirements. In addition Dr. Weber reviewed New Operative Log requirements and qualifications for Program Directors.

### C. San Francisco Match

Dennis Thomatos reported that there were 100 applicants with 67 positions offered in 42 programs. He also presented a review of matches over the past 6 years. He reviewed the general Match policy and process noting the new program withdrawal deadline of August 1. Discussion ensued regarding the Letter of Recommendation form being required or not. After much discussion, it was

VOTED that the Letter of Recommendation Form be required with a letter of support optional.

Additionally Mr. Thomatos reported on system updates including their system migration to Amazon Cloud in the Fall 2106, mobile device support by March 2017, and a pilot project allowing documents to be uploaded for validation of applicants.

## 3. **Report of Officers**

### A. Report of the President

#### 1. Programming for ASPS, Winter Retreat, and AAPS

Dr. Hultman noted the expanded ACAPS programming this year at ASPS with the wellness vs. burnout theme, a mentoring session on APT and the subspecialty sessions on Tuesday afternoon. He reported that the Winter Retreat would be December 10-11, 2016 in Chicago and reviewed preliminary programming being planned by Dr. Anthony Smith. He also reported on the ACAPS panel at AAPS being organized by Dr. Michael Bentz entitled, "Common Challenges in Contemporary Plastic Surgery Education".

#### 2. Length and Scope of Training Survey for AAC and ABPS

Dr. Hultman summarized the results of this survey noting the following:

- encouraged keeping general surgery training at 24 months
- timing of the written exam be moved to the summer, which he will recommend to the ABPS
- Fellowships begin August 1 for Integrated and July 1 for Independent

#### 3. Tripartite Meeting of ACAPS, ABPS and RRC in May 2017

Dr. Hultman reported on a tripartite meeting of the ACAPS, ABPS and RRC in May 2017 and the above data would be brought to that meeting.

### B. Report of the President-Elect

Dr. Michael Bentz reported he is planning the ACAPS Panel at AAPS 2017 on "Common Challenges in Contemporary Plastic Surgery Education".

He reported that the Research Committee has been working on a policy for surveys being sent to the ACAPS members and that they will be limiting surveys to two per year with the ACAPS imprimatur and will continue to look at others.

He also reported that a bylaw amendment is being developed to allow a member of the Early Career Academic Plastic Surgeons Committee as a representative on the Nominating Committee.

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## C. Report of the Vice President, Finance and Communication

### 1. Membership Report

#### a. Current Statistics

Dr. Robert Weber reported that there are currently 462 ACAPS members; 329 Active, 98 Associate and 35 Senior representing a steady increase over the prior two years.

#### b. New Active and Associate Members

Dr. Weber announced that the following had been elected by electronic vote to membership in ACAPS:

<b>Active Members Elected</b>	<b>Associate Members Elected</b>
Teresa Benacquista, Bronx, NY	Khristi Autajay, Chicago, IL
Karl Breuing, Providence RI	Stacy Brister, Temple, TX
David Chang, Chicago, IL	Maristella Evangelista, Columbus, OH
Daniel Freet, Houston, TX	Julie Follman, St. Louis, MO
Harold Friedman, Columbia SC	Agneta Gustafsoon, Bronx, NY
Jonathan Keith, Newark, NJ	Mariah Ipsan, Minneapolis, MN
Howard Levinson, Durham, NC	Natasha Jones, Maywood, IL
Troy Pittman Washington, DC	Theraesa Jones-Cleveland, Cleveland OH
Katie Weichman, New York, NY	Stephen Poteet, Columbus, OH
Jeyhan Wood, Chapel Hill, NC	Elena Quiroz, Orange, CA

#### c. Financial Report as of August 31, 2016

Dr. Weber reported that ACAPS funding is sound with total assets of \$567,240 which compared favorably with the prior year of \$516,874. Total revenue year-to-date of \$234,825 also compared favorably with the prior year of \$179,550. Expenses to-date of \$168,176 resulted in a net operating income of \$66,649. With an investment income of \$6,880, net income totaled \$73,529 .

#### d. ACAPS Spring Retreat – AAPS 2016

Dr. Weber reported that plans are progressing for the Spring Retreat, “Training the Challenging Resident” for which he is planning to use a case study approach.

### 2. Communications/Website Committee

Dr. Weber noted enhancements that have been made to the website for which he congratulated Dr. Patrick Garvey on an excellent job. He reported that Dr. Sal Lettieri will be taking over as Chair of the Committee

### 3. PRS/PRS-GO

Dr. Weber reported that the abstracts from the Winter Retreat will continue to be published in PRS-GO.

## D. Vice President of Education

### 1. Winter Retreat

Dr. Anthony Smith announced that, based on the survey of members, the next Winter Retreat will take place on December 10-11, 2016, at the O’Hare Hilton Hotel in

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Chicago. This Retreat will cover the Business of Plastic Surgery, Assessment, educational papers, and a mentoring interactive session.

2. Education Committee

Dr. Smith reported on projects currently being developed including educator awards for residents and faculty which is a work in progress.

3. Ethics and Professionalism

Dr. Smith reported that the committee is working on some content being submitted to PSEN and working out some kinks in getting it posted. They will also be writing questions for the 5<sup>th</sup> module. And they got a manuscript accepted for publication in The Annals, "The Teaching of Ethics and Professionalism in Plastic Surgery Residency: A Cross-Sectional Survey".

4. Intern Boot Camp

Dr. Smith reported that the second boot camp was held this past year at three sites with extremely positive feedback. They are looking to add a West Coast site this year. A survey is being sent to all attendees for their feedback and suggestions for future boot camps.

5. New Curriculum (PSEN)

Dr. Smith reported that PSEN is now in the 7<sup>th</sup> revision and transitioning from building to maintenance. The new Core section of the Inservice Exam will be incorporated into the modules this cycle. PSEN is very grateful to Dr. Ed Luce for providing study guides.

6. Technology Committee

Dr. Smith reported that the committee would like to host new technologies on the website and will be working with the Website Committee to evaluate this.

7. Microsurgery 101

There was no report.

8. Resident Aesthetic Clinic

Dr. Smith reported that the Resident Cosmetic Clinic project currently has a number of procedure-specific consultation sheets on the website in the Residents and Students section. The committee will begin gathering classic references and videos to further populate the site.

E. Vice President of Academic Administration

1. Issues Committee

Dr. Donald Mackay reported that the committee will be working on funding for training programs as a result that current GME funding caps may have on residency training programs. The committee will be developing a baseline survey of how Plastic Surgery Training is currently funded in order to create innovative/creative strategies to ensure adequate funding for training into the future. The committee will also be working on a position paper of Divisions vs. Departments. A survey has been done on Length of Training with the results encouraging keeping the six year model and keep general surgery training to 24 months. In addition, timing of the written exam should be moved to

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the summer, which will be recommend to the ABPS, and Fellowships begin August 1 for Integrated and July 1 for Independent.

### 2. Global Health Committee

Dr. Mackay reported that the committee is in the process of creating a listing of International Training Programs in low and middle income countries which is available on the website. They awarded 11 PSEN scholarships this year out of 25 available. A global health column will be included in each ACAPS newsletter showcasing testimonials and best practices.

### 3. Plastic Surgery Coordinators

The Plastic Surgery Coordinators held their 9<sup>th</sup> Coordinators Symposium with 41 coordinators in attendance out of 78. A job description for the coordinators was approved by the ACAPS Board which included a job title change that they believe would give them more support for discussions and input at their institutions.

### 4. Fellowship Committee

The Fellowship listings on the ACAPS website are continuing to be updated.

### 5. Resident Selection Committee

Dr. Mackay reported that the committee will be reviewing and addressing issues with the Resident Match. They will also be addressing issues of late cancellations by residents.

### 6. New Residency Programs

Dr. Mackay reported that the committee is currently working on developing online resident remediation resources and faculty development resources.

### 7. Medical Student Outreach

Drs. Julia Corcoran and Betsy Odom are working on a 4<sup>th</sup> year rotations clearinghouse. They are also developing a guide to visiting student rotations to include:

- Coordination of times of away rotations
- Discussion of 2 and 4 week rotations at the winter retreat
- Strategies for engaging medical students in their early years

### 8. Mentoring Committee

Dr. Mackay reported that Drs. Gosain and Phillips are working on an ACAPS Forum to promote communication among ACAPS members to facilitate the exchange of information and promote career development. The ACAPS Forum is available on PSEN. He also reported that there are currently 27 active mentor-mentee pairs and a survey will be sent to them to assess the effectiveness of the program. The mentoring session at this meeting will be on Appointment, Promotion and Tenure.

## F. Report of Immediate Past President

In the absence of Dr. Kitzmiller, Dr. Hultman reported.

### 1. Women in Academic Plastic Surgery

Under the Chairmanship of Dr. Linda Phillips, the Women in Academic Plastic Surgery will be presenting a Panel at this ASPS annual meeting entitled, "*Why Women Should Embrace Leadership in Plastic Surgery*". Panelists include Linda Phillips, Sheri Slezak, Chair of ABPS, Debra Johnson, VP ASPS Health Policy and Advocacy, and Don Mackay as Moderator.

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2. The Business of Plastic Surgery  
The Business of Plastic Surgery Committee, chaired by Dr. Carisa Cooney, is working on developing curriculum and tools for resident business education for all plastic surgery activities. They will also be creating a business education module, Practice Management, to be available on PSEN in 2016.
  3. Early Career Academic Surgeons  
Chairs, Drs. Raman Mahabir and Julie Park are in the early stages of developing this activity.
  4. Patient Safety & QI Training  
Dr. McGrath and the committee are continuing to work on this project.
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4. Old Business
  5. New Business
  6. Adjournment

With no further business to come before the membership, Dr. Hultman adjourned the Interim Business Meeting at 1:21 PM.

Respectfully submitted,

Robert Weber, MD  
Vice President, Finance and Communication

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ACAPS Annual Business Meeting Sign-in Sheet

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Jayant		Agarwal	Donald	R.	Mackay
Stephen	B.	Baker	Suhair		Maqusi
Devra	B.	Becker	Stephany	L.	Marten
Ronald	P.	Bossert	Mark	C.	Martin
James		Butterworth	Martha		Matthews
William	J.	Casey	Erin	J.	McGinn
Benjamin		Chang	Adeyiza	O.	Momoh
Eric	I.	Chang	Robert	X.	Murphy
Tae	W.	Chong	Vu	T.	Nguyen
Mimis	N.	Cohen	David	M.	Otterburn
Lisa	R.	David	Julie	E.	Park
Ray	M.	Dunn	Wyatt	G.	Payne
William	W.	Dzwierzynski	Linda	G.	Phillips
Gregory	R.D.	Evans	Brian		Rinker
Alexander	S.	Fanning	Edmond	F.	Ritter
Julie	E.	Follman	Malcolm	Z.	Roth
Gary	L.	Freed	Douglas	M.	Rothkopf
Jeffrey	B.	Friedrich	Pierre	B.	Saadeh
Michael	T.	Friel	A. Neil		Salyapongse
Thomas		Gampper	R. Bruce		Shack
Noopur		Gangopadhyay	Anthony	A.	Smith
Warner	L.	Garner	Hooman	T.	Soltanian
Amanda	A.	Gosman	Peter	J.	Taub
Robert		Grant	Marissa		Tenenbaum
Michael	E.	Hill	Seth	R.	Thaller
William	Y.	Hoffman	Nicholas	B.	Vedder
R. Michael		Johnson	Christian	J.	Vercler
Steven	J.	Kasten	Charles	N.	Verheyden
Howard	N.	Langstein	Douglas	S.	Wagner
W. Thomas		Lawrence	Robert	A.	Weber
Edward	S.	Lee	Michael	S.	Wong
Albert		Losken	Michael		Yaremchuk